



वित्तीय सेवा संस्था ब्यूरो  
FINANCIAL SERVICES INSTITUTIONS BUREAU

बेटी बचाओ  
बेटी पढ़ाओ

**Minutes of the Pre-bid meeting for RFP to appoint an Advisory Firm to carry out Comprehensive Competency Assessment of Candidates**

Date: January 07, 2025

Time: 11:00 AM - 12:00 PM IST

S N	Query	Clarification
1	<b>Annex 1: sub clause 5 in Page 39:</b> As per RFP, you have requested to share contracts with our existing partners for similar works, but due to confidentiality clause we are unable to disclose the details. Could you provide guidance on how we might address this requirement?	The client details should be furnished, while maintaining the NDA clauses with them. In absence of work order/ contract, invoice copies or work completion letter etc. from the client can be submitted.
2	<b>Clause 3.3.3 in Page 13:</b> Is there flexibility to incorporate additional tools for assessing participants in order to enhance the validity of the scores?	Yes.
3	<b>Clause 5.1.1 S N 2 in Page 18 :</b> Memorandum of Association of our firm does not go into details of each type of service provided. We provide a broad range of management advisory services. Will a document outlining the services provided by the firm be adequate as a supporting document?	A document outlining the services provided by the firm may be provided, along with Memorandum of Association.
4	<b>Clause 2.4.1 in Page 8:</b> Request you to please provide details on timeline for submission of EMD	All three parts of proposal along with EMD should be submitted on or before the last date for submission i.e. 5:00 PM on February 05, 2025.
5	<b>Clause 2.9.2 in Page 10:</b> Please confirm that the timeline for submission will be the same as technical and financial bid documents	
6	<b>Clause 9.10 in Page 29:</b> Please share prescribed formats of SLA, NDA and Indemnity	SLA format will be shared only with the selected bidder, after acceptance of work order.

7	<b>Clause 9.22.1 in Page 33:</b> Senior Level Assessments are typically also conducted by empanelled assessors, who are experts in the sector, but not on full time roles. Please confirm if we can include them in our delivery team.	Yes, they can be included in the team.
---	--	--

## Participants

### Vendors

1. Shubham Kochar – Deloitte
2. Dipika Shivkar - Deloitte
3. Toral Gala, NamanHR
4. Anup Agarwal – Aon
5. Tanusree Chakraborty, ASCI

### Financial Services Institutions Bureau

1. Shishir Kumar Mishra, Secretary & GM
2. Pradeep Kaur Grewal, AGM
3. Navneet Balraj Mehrol, Manager
4. Adithya M, AM