

Suo Motu Disclosures in Pursuance of Section 4 of the Right to Information Act, 2005

Updated in Dec 2022

S.No.	Section	Item	Hyperlink to Screen
1		ORGANISATION AND FUNCTION	
1.1	Sec. 4(1)(b)(i)	Particulars of organisation, functions and duties	-----
(i)		Name and address of the Organisation	<a href="#">Click Here</a>
(ii)		Head of the organization	<a href="#">Click Here</a>
(iii)		Vision, Mission and Key objectives	<a href="#">Click Here</a>
(iv)		Function and duties	<a href="#">Click Here</a>
(v)		Organization Chart	<a href="#">Click Here</a>
(vi)		(a) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as Committees/ Commissions constituted from time to time	<a href="#">Click Here</a>
1.2	Sec. 4(1)(b)(ii)	Power and duties of its officers and employees	-----
(i)		Powers and duties of officers (administrative, financial and judicial)	<a href="#">Click Here</a>
(ii)		Power and duties of other employees	<a href="#">Click Here</a>
(iii)		Rules/ orders under which powers and duty are derived and exercised	<a href="#">Click Here</a>
(iv)		Work allocation	<a href="#">Click Here</a>
1.3	Sec. 4(1)(b)(iii)	Procedure followed in decision making process	-----
(i)		Process of decision making Identify key decision-making points	<a href="#">Click Here</a>
(ii)		Final decision-making authority	<a href="#">Click Here</a>
(iii)		Related provisions, acts, rules etc.	<a href="#">Click Here</a>
(iv)		Time limit for taking a decision, if any	<a href="#">Click Here</a>
(v)		Channel of supervision and accountability	<a href="#">Click Here</a>
1.4	Sec. 4(1)(b)(iv)	Norms for discharge of functions	-----
(i)		Nature of functions/ services offered	<a href="#">Click Here</a>
(ii)		Norms/ standards for functions/ service delivery	<a href="#">Click Here</a>
(iii)		Process by which these services can be accessed	<a href="#">Click Here</a>
(iv)		Time-limit for achieving the targets	<a href="#">Click Here</a>
(v)		Process of redress of grievances	<a href="#">Click Here</a>
1.5	Sec. 4(1)(b)(v)	Rules, regulations, instructions manual and records for discharging functions	-----
(i)		Title and nature of the record/ manual /instruction.	Compendium and Activity Report. <a href="#">Click Here</a>



(ii)		List of Rules, regulations, instructions manuals and records.	Compendium and Activity Report. <a href="#">Click Here</a>
(iii)		Acts/ Rules manuals etc.	Resolution of Department of Financial Services, Ministry of Finance dated 1st July 2022 announcing constitution of FSIB. ACC Approved procedures for functions and management of the Bureau <a href="#">Click Here</a>
(iv)		Transfer policy and transfer order	<a href="#">Click Here</a>
1.6	Sec. 4(1)(b)(vi)	Categories of documents held by the authority under its control	-----
(i)		Categories of documents	All applications of candidates, Agenda Papers, Board Minutes, Research Reports
(ii)		Custodian of documents/categories	Secretary, Financial Services Institutions Bureau
1.7	Sec.4(1)(b)(viii)	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority	-----
(i)		Name of Boards, Council, Committee etc.	Board for PSBs/ FIs and Board for PSICs
(ii)		Composition	<a href="#">Click Here</a>
(iii)		Dates from which constituted	<a href="#">Click Here</a>
(iv)		Term/Tenure	<a href="#">Click Here</a>
(v)		Powers and functions	<a href="#">Click Here</a>
(vi)		Whether their meetings are open to the public?	All important recommendations are published on website
(vii)		Whether the minutes of the meetings are open to the public	Only important recommendations are



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			published on website. <a href="#">Click Here</a>
(viii)		Place where the minutes if open to the public are available?	<a href="#">Click Here</a>
1.8	Sec.4(1)(b)(ix)	Directory of officers and employees	-----
(i)		Name and Designation	<a href="#">Click Here</a>
(ii)		Telephone, fax and email ID	<a href="#">Click Here</a>
1.9	Sec.4(1)(b)(x)	Monthly Remuneration received by officers & employees including system of compensation	-----
(i)		List of employees with Gross monthly remuneration	<a href="#">Click Here</a>
(ii)		System of compensation as provided in its regulation	As per RBI staff regulation 1948
1.10	Sec.4(1)(b)(xvi)	Name, designation and other particulars of public information officers	-----
(i)		Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority	<a href="#">Click Here</a>
(ii)		Address, telephone numbers and email ID of each designated official.	<a href="#">Click Here</a>
1.11	Sec. 4(2)	No. of employees against whom Disciplinary action has been proposed/taken	-----
(i)		No. of employees against whom disciplinary action has been pending for Minor penalty proceedings	<a href="#">Click Here</a>
(ii)		Finalized for Minor penalty or major penalty proceedings	<a href="#">Click Here</a>
1.12	Sec (26)	Programmes to advance understanding of RTI	-----
(i)		Educational programmes	<a href="#">Click Here</a>
(ii)		Efforts to encourage public authority to participate in these programmes	<a href="#">Click Here</a>
(iii)		Training of CPIO/APIO-	<a href="#">Click Here</a>
(iv)		Update & publish guidelines on RTI by the Public Authorities concerned	<a href="#">Click Here</a>
1.13		Transfer policy and transfer orders	-----
(i)		Transfer policy and transfer orders	<a href="#">Click Here</a>
<b>2. BUDGET &amp; PROGRAMME</b>			
S.No.	Section	Item	Hyperlink to Screen
2.1	Sec 4(1)(b)(xi.)	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.	-----
(i)		Total Budget for the public authority	<a href="#">Click Here</a>



(ii)		Budget for each agency and plan & programmes	<a href="#">Click Here</a>
(iii)		Proposed expenditures	<a href="#">Click Here</a>
(iv)		Revised budget for each agency, if any	<a href="#">Click Here</a>
(v)		Report on disbursements made and place where the related reports are available	<a href="#">Click Here</a>
2.2	Sec 4(1)(b)(xvii)	Foreign and domestic tours	-----
(i)		Budget	<a href="#">Click Here</a>
(ii)		Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit	<a href="#">Click Here</a>
(iii)		Information related to procurements a) Notice/tender enquires, and corrigenda if any thereon, b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, c) The works contracts concluded – in any such combination of the above-and d) The rate /rates and the total amount at which such procurement or works contract is to be executed.	<a href="#">Click Here</a>
2.3	Sec 4(1)(b)(xii)	Manner of execution of subsidy programme	-----
(i)		Name of the programme of activity	Not Applicable
(ii)		Objective of the programme	Not Applicable
(iii)		Procedure to avail benefits	Not Applicable
(iv)		Duration of the programme/ scheme	Not Applicable
(v)		Physical and financial targets of the programme	Not Applicable
(vi)		Nature/ scale of subsidy /amount allotted	Not Applicable
(vii)		Eligibility criteria for grant of subsidy	Not Applicable
(viii)		Details of beneficiaries of subsidy programme (number, profile etc.)	Not Applicable
2.4	Sec 4(1)(b)(xvii)	Discretionary and non-discretionary grants	-----
(i)		Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions.	Not Applicable
(ii)		Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable
2.5	Sec 4(1)(b)(xiii)	Particulars of recipients of concessions, permits of authorizations granted by the public authority	-----

(i)		Concessions, permits or authorizations granted by public authority.	Not Applicable
(ii)		For each concessions, permit or authorization granted a) Eligibility criteria b) Procedure for getting the concession/ grant and/ or permits of authorizations c) Name and address of the recipients given concessions/ permits or authorizations d) Date of award of concessions /permits of authorizations	Not Applicable
2.6		CAG & PAC paras	-----
(i)		CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Not Applicable
3. Publicity and Public Interface			
S.No.	Section	Item	Hyperlink to Screen
3.1	Sec 4(1)(b)(xvii)	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of	-----
(i)		Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	<a href="#">Click Here</a>
(ii)		Arrangements for consultation with or representation by a) Members of the public in policy formulation/ policy implementation b) Day & time allotted for visitors and Contact details of Information & Facilitation Counter (IFC) c) The Information & Facilitation Counter (IFC) shall be available for citizens on all working days during the business hours of the offices at the following addresses	<a href="#">Click Here</a>
		Public- private partnerships (PPP)	Not Applicable
(iii)		Details of Special Purpose Vehicle (SPV), if any	Not Applicable
(iv)		Detailed project reports (DPRs)	Not Applicable
(v)		Concession agreements	Not Applicable
(vi)		Operation and maintenance manuals	Not Applicable
(vii)		Other documents generated as part of the implementation of the PPP	Not Applicable
(viii)		Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorization from the government	Not Applicable



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(ix)		Information relating to outputs and outcomes	Not Applicable
(x)		The process of the selection of the private sector party (concessionaire etc.)	Not Applicable
(xi)		All payment made under the PPP project	Not Applicable
3.2	Sec 4(1)(c)	Are the details of policies / decisions, which affect public, informed to them?	-----
(i)		Publish all relevant facts while formulating important policies or announcing decisions which affect public to make process more interactive – Policy decisions/legislations taken in the previous one year	<a href="#">Click Here</a>
(ii)		Outline the Public consultation process.	Not Applicable
(iii)		Outline the arrangement for consultation before formulation of policy.	Not Applicable
3.3	Sec 4(3)	Dissemination of information widely and in such form and manner which is easily accessible to the public	-----
(i)		Use of the most effective means of communication Internet (website)	<a href="#">Click Here</a>
3.4	Sec 4(1)(b)	Form of accessibility of information manual/ handbook	-----
(i)		Information manual / handbook available in (i) Electronic format	<a href="#">Click Here</a>
(ii)		Information manual / handbook available in (ii) Printed format	Available at FSIB's office. <a href="#">Click Here</a>
3.5	Sec 4(1)(b)	Whether information manual/ handbook available free of cost or not	-----
(i)		List of materials available Free of cost	<a href="#">Click Here</a>
(ii)		List of materials available at a reasonable cost of the medium	<a href="#">Click Here</a>
<b>4. E Governance</b>			
S.No.	Section	Item	Hyperlink to Screen
4.1	Sec 4(1)(b)(vii)	Language in which Information Manual / Handbook Available	
(i)		English	<a href="#">Click Here</a>
(ii)		Vernacular / Local Language	Not Met
4.2	Sec 4(1)(b)(vii)	Last date of Annual updation	<a href="#">Click Here</a>
4.3	Sec 4(1)(b)(xiv)	Information available in electronic form	-----
(i)		Details of information available in electronic form	<a href="#">Click Here</a>
(ii)		Name/ title of the document/record/ other information	<a href="#">Click Here</a>
(iii)		Location where available	<a href="#">Click Here</a>
4.4	Sec 4(1)(b)(xv)	Particulars of facilities available to citizen for obtaining information	-----



(i)		Name & location of the facility	<a href="#">Click Here</a>
(ii)		Details of information made available	<a href="#">Click Here</a>
(iii)		Working hours of the facility	<a href="#">Click Here</a>
(iv)		Contact person & contact details (Phone, fax email)	<a href="#">Click Here</a>
4.5	Sec 4(1)(b)(xvii)	Such other information as may be prescribed under section	-----
(i)		Grievance redressal mechanism	<a href="#">Click Here</a>
(ii)		Details of application received under RTI and information provided	Not Met
(iii)		List of completed schemes/ projects/ Programmes	Not Applicable
(iv)		List of schemes/ projects/ programme underway	Not Applicable
(v)		Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	<a href="#">Click Here</a>
(vi)		Annual Report	<a href="#">Click Here</a>
(vii)		Frequently Asked Question (FAQs)	<a href="#">Click Here</a>
(viii)		Any other information such as (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the Performance against the benchmarks set in the Citizen's Charter	Not Applicable
4.6	Sec 4(1)(b)(xvii)	Receipt & Disposal of RTI applications & appeals	-----
(i)		Details of applications received and disposed	Not Met
(ii)		Details of appeals received, and orders issued.	Not Met
4.7	Sec 4(1)(d)	Replies to questions asked in the parliament	-----
(i)		Details of questions asked, and replies given	Not Met
5. Information as may be prescribed			
S.No.	Section	Item	Hyperlink to Screen
5.1	Sec 4(1)(b)(xvii)	Such other information as may be prescribed	
(i)		Name & details of (a) Current CPIOs & FAAs (b) Earlier CPIO & FAAs from 1.1.2015	<a href="#">Click Here</a>
(ii)		Details of third-party audit of voluntary disclosure (a) Dates of audit carried out : June – July 2021 (b) Report of the audit carried out	<a href="#">Click Here</a>
(iii)		Appointment of Nodal Officers - not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officer	<a href="#">Click Here</a>



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(iv)		Designation of the members / officers of the Consultancy committee of key state holders for advice on suo-motu disclosure	<a href="#">Click Here</a>
(v)		Designation of the members / officers of the Committee of PIOs / FAAs with rich experience in RTI	<a href="#">Click Here</a>
6. Information Disclosed on own Initiative			
S.No.	Section	Item	Hyperlink to Screen
6.1	Sec 4(1)(b)(xvii)	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	<a href="#">Click Here</a>
6.2	Sec 4(1)(b)(xvii)	Guidelines for Indian Government Websites (GIGW) is followed (released in February 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India	-----
(i)		Does the website show the certificate on the Website?	Not Met
(ii)		Whether STQC certification obtained and its validity.	Not Met