

Invites applications for

**Deputy Managing Director  
of  
EXIM Bank of India**

Financial Services Institutions Bureau (FSIB) invites applications from qualified candidates for the post of Deputy Managing Director (DMD) of EXIM Bank of India (EXIM) on a full-time basis. Interested candidates who fulfil the eligibility criteria may apply online on <https://fsib.org.in/>.

**The last date for submitting the complete online application is November 2, 2022 by 5:00 pm IST.** Before applying candidates are advised to ensure that they fulfill the stipulated eligibility criteria. This advertisement contains the following details:

Section	Section Title	Details in Section
<a href="#">A</a>	<a href="#">Job Profiles and competency / Skill Requirements</a>	Details on role of post of DMD, along with the desired competency/ skill for execution of said role, pay and allowances have been provided.
<a href="#">B</a>	<a href="#">Eligibility Criteria</a>	Details on the eligibility criteria such as age and requisite experience have been provided.
<a href="#">C</a>	<a href="#">Tenure</a>	The tenure for the position has been provided.
<a href="#">D</a>	<a href="#">Selection Procedure</a>	Brief on Selection Procedure has been provided.
<a href="#">E</a>	<a href="#">Application Guidelines</a>	Guidelines on application submission and other general instructions have been provided.

## A. Job profiles and competency/skill requirement

The DMD is a member of and simultaneously reports to the Board of Directors and is responsible for assisting the MD in developing the overall strategic and operational performance of the Bank and the achievements of the Bank's Growth and Profitability agenda. Primarily, the Deputy Managing Directors role will be to assist the Managing Director in the overall executive responsibility for the institutional development and day to day running of the Bank, including meeting the goals and targets set by the Government of India.

The post will carry a pay scale of ₹ 1,76,800-2,24,000/- [Level 14 A] plus all usual allowances and perquisites as allowed to Executive Directors of Nationalised Banks.

## B. Eligibility criteria

1. **Age:** The maximum age of entry for both internal as well as other candidates shall be **55 years** as on 8-Sept-2021.
2. **Educational Qualification:** Candidate should have a **post graduate University Degree** preferably in Economics, Commerce, Business Administration or Finance or a graduate degree with professional qualification of Chartered Accountancy, Cost Accountancy, Chartered Financial Analyst or equivalent. Any additional qualification with specialization in the field of International trade/international Finance will be considered desirable.
3. **Experience (All experience requirements shall be assessed as on 8-Sept-2021):**
  - a) Minimum **18 years of experience** as on the date of vacancy in different verticals/domains, in Scheduled Commercial Banks (SCBs)/ Financial Institutions (FIs) / Public Sector Organisations in Financial Sector including 2 years of operational experience preferably in International Finance/Export Credit Appraisal.
  - b) Of these 18 years, **at least 1 year** of experience should be at the highest level below the Board level. (The positions as specified above should have been held on substantive basis).
4. The candidate should have:
  - a) Proven management, leadership and innovative skills to building an inspired team.

- b) Experience of institutional development in the financial, banking, and services sector.
  - c) Adequate knowledge and experience in Re-finance, Corporate Finance, Treasury Operations, Resource Mobilization, Risk Management, Information Technology etc.
  - d) Excellent communication skills.
5. All India Service officers/Central Services Group 'A' officers serving at the level of Director/Director Equivalent to / in Government of India or above with a minimum of 15 years experience of which 2 years experience as Director/Deputy Secretary to the Govt, of India is mandatory in the field of Finance, Industrial Development or International Trade or Export Credit;
- Or,
- State Government Officers serving at an equivalent level with a minimum of 15 years experience of which 2 years mandatory experience in the field of Finance or Industrial Development or International Trade or Export Credit shall be eligible to apply on deputation basis. Experience shall be reckoned as on date of vacancy in both the above cases.
- For the candidates applying on deputation, the eligibility criteria with respect to age and education as mentioned in points 1 & 2 above shall apply.

### **C. Tenure**

The assignment shall be for a period of three years and may be extended by upto two years based on performance provided that no person shall hold the office of DMD, Exim Bank after attaining the age of 60 years. For All India Service officers/Central Services Group 'A' officers, extant guidelines on deputation tenure shall apply.

### **D. Selection procedure**

Selection will be based on Shortlisting and Personal Interview. Applications received shall be scrutinized and shortlisted based on experience and eligibility conditions. The candidates may be called for preliminary interactions for the purpose of determining their eligibility. Adequate number of candidates will be shortlisted based on their qualification, experience and overall suitability for Interview. Final selection of the candidate will be done by the Financial Services Institutions Bureau (FSIB).

## E. Application guidelines

### 1. Application Procedure

All applicants are required to apply **online only** by submitting the details and scanned copies of the relevant documents. The link is available on the FSIB website [www.fsib.org.in](http://www.fsib.org.in) under Vacancies & Recommendations tab or directly be clicking on <https://www.research.net/r/dmdexim2022>

*PLEASE DO NOT SUBMIT MULTIPLE APPLICATIONS. IN CASE OF MULTIPLE APPLICATIONS, THE LAST SUBMITTED APPLICATION WILL ONLY BE CONSIDERED BASED ON THE DATE/TIME OF SUBMISSION. IN SUCH CASES, NO PART OF THE EARLIER SUBMITTED APPLICATIONS INCLUDING UPLOADS SHALL BE CONSIDERED.*

### 2. Documents

The following documents in original, may be called for by the FSIB. The same may be uploaded in the online application form under the relevant section.

- i) Resume in the format provided in the application form ([Annex 1](#)).
- ii) Self-Declaration of vigilance profile of candidate ([Annex 2](#))
- iii) Candidates serving in Government / quasi Government offices/ Public Sector Undertakings (including Nationalised Banks and Financial Institutions) are required to upload a "No Objection Certificate" from their employer.

The following documents along with the above mentioned documents in original, may be called for by the FSIB, the same may be kept in readiness.

- i) Photo Identify Proof such as Passport/ Aadhaar/ e-Aadhaar Card/ PAN Card/ Driving Licence/ Voter's Card.
- ii) Mark sheets & certificates for educational qualifications
- iii) Work Experience: Documentary proofs such as Experience Certificates from past and current employers, Appointment letters, Relieving Letters, Pay or Salary Slips to verify the date of joining and relieving, designation at the time of joining, date of promotion with designation, if any.
- iv) Any other relevant documents in support of eligibility.

**It may be noted that incomplete applications or the applications submitted without the requisite documents in the desired format would be summarily rejected.**

### 3. Action against candidates found guilty of misconduct

Candidates are advised in their own interest that they should not furnish any particulars/ details/ information or make statements that are false, incorrect, tampered, fabricated and should not conceal or suppress any material information while filling up the application form and submitting the attested copies of testimonials. In case it is detected at any time that the candidate has indulged in any of the above-mentioned activities, he/ she will not

only be disqualified, but he/ she will also be liable to be dismissed from the services of EXIM Bank at any time, even after being selected and after joining EXIM Bank in service. At the time of Interview, if a candidate is (or has been) found guilty of:

- i) Using unfair means during the selection process, or
- ii) Impersonating or procuring impersonation by any person, or
- iii) Misbehaving in the Personal Interview or
- iv) Resorting to any irregular or improper means in connection with his/ her candidature, including resorting to canvassing for his candidature, or obtaining support for his/ her candidature, by any means, such a candidate may, in addition to rendering himself/ herself liable to criminal prosecution, shall also be liable:
  - a. To be disqualified from the selection process for which he/ she is a candidate.
  - b. To be debarred, either permanently or for a specified period, from any recruitment conducted by Financial Services Institutions Bureau

#### **4. General eligibility**

The appointment of selected candidates may be subject to their being declared medically fit by a doctor or a panel of doctors.

Further, the appointment of selected candidates shall be subject to being meeting all the other requirements for position in terms of applicable statutes and guidelines.

#### **5. General instructions**

- i. Candidates should satisfy themselves about their eligibility for the post they have applied for.
- ii. Candidates may be required to execute a Non-Disclosure Agreement with the Financial Services Institutions Bureau prior to appearing for interactions.
- iii. In case of open candidates, the selected candidate shall be required to resign/ retire from and be relieved from his/ her current employment before joining the post.
- iv. Candidates serving in Govt./ Quasi Government offices, Public Sector Undertakings, including Nationalised Banks, and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of Interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.
- v. In case of selection, candidates may be required to produce proper discharge certificate from the employer at the time of taking up the appointment.
- vi. Candidates are advised in their own interest to fill in the application form and upload the necessary documents as per the application form much before the closing date and not to wait till the last date.

- vii. FSIB does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of FSIB.
- viii. In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and/ or that he/ she has furnished any incorrect/ false information or has suppressed any material fact(s), his/ her candidature will stand cancelled. If any of these shortcomings is/ are detected even after appointment, his/ her services are liable to be terminated.
- ix. Candidates are advised to keep their e-mail ID active for receiving advices, viz. Call Letters/ Interview date advices etc.
- x. Decisions of FSIB in all matters regarding eligibility, conduct of Interview, other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by FSIB in this regard.
- xi. Appointment of selected candidate is subject to the service and conduct rules in force at the time of joining.
- xii. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/ or an application in response thereto can be instituted only in Mumbai and courts/ tribunals/ forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

## 6. Announcements

All further announcements/ details pertaining to this process will only be published/ provided on our authorized website <https://www.fsib.org.in> from time to time.

## 7. Disclaimer

In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his /her candidature will stand cancelled. If any of these shortcomings is / are detected even after appointment, his /her services are liable to be terminated. Decisions of FSIB in all matters regarding eligibility, other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by FSIB in this regard.

**Secretary**  
**Financial Services Institutions Bureau**

**Annex 1**  
**Resume Format**  
**Application for the post of DMD in EXIM Bank.**

Photograph

1	Name	
2	Present Designation	
3	Present Organisation	
4	Date of Birth	

**Educational Qualification**

Degree	University / Institution	Major Subjects

**Details of 18 years of experience as per requirements as on 8-Sept-2021**

Date from	Date To	Institution	Designation	Details of experience

**Details of 1 year experience in as per requirement at One level below Board as on 8-Sept-2021**

Date from	Date To	Institution	Designation	Details of experience

Date:

Place:

Name and signature

## Annex 2 Declaration Form

### Self-Declaration for the post of DMD in EXIM Bank

**Applicant's Name (as per official records):**

**Designation of the Applicant (in full):**

**Name of the Organisation:**

2. (a) Whether any penalty/punishment was awarded to the applicant during the last 10 years.

If yes, the details thereof

Yes	No
-----	----

i) Civil / Criminal

ii) Departmental Inquiry

(b) Whether any civil or criminal action or inquiry is going on against the applicant as far as his / her knowledge goes

If yes, the details thereof.

Yes	No
-----	----

i) Civil / Criminal

ii) Departmental Inquiry

3. I certify that I have not been disqualified to act as a Director under Section 164 or any other relevant sections of the Indian Companies Act, 2013.

I certify that the details furnished by me wherever applicable are true to the best of my knowledge & belief.

Date:

(Name & Signature of the Applicant)

To be filled by the Competent Authority (*Chief Vigilance Office / Head of Organisation / Head of HR*)  
(*Applicable in case of the applicant is serving in Government / quasi Government offices/ Public Sector Undertakings*  
(*including Nationalised Banks and Financial Institutions*))

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

It is also certified that the Applicant is clear from Vigilance angle.

Signature  
Name, Designation & Official Seal

*Please provide email ID and Phone number / Mobile number of the signing authority*

Email: \_\_\_\_\_

Phone: \_\_\_\_\_